



# Admissions Policy

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Revised On	September 2023	Ratified By	Board of Education
Ratified On	September 2023	Next Review Date	September 2026
SMT Member Responsible	Emad Ahmed (Administrator)		

## 1. Policy Statement

وَفِي ذَلِكَ فَلْيَتَنَافَسِ الْمُتَنَافِسُونَ

*“Let people with aspiration compete with each other for that.” (Quran, 83: 26)*

London Islamic School is striving to excel and cater for its students, and can only achieve this with the commitment of hard working students we can facilitate for. For these reasons the school goes through admissions procedures before admitting any potential student into the school.

## 2. Purposes

- 2.1 To ensure that students are a good influence upon each other
- 2.2 To ensure that students are only accepted if the school is able to cater for their needs.
- 2.3 To help the school excel in its objectives and ethos.

## 3. Guidelines

For year 7, 8 and 9 we accept students who are predicted to attain or have attained an ‘Expected’ (Old level 4) and above in at least 2 KS2 tests, been successful for their interview. In certain circumstances we accept those who are on a ‘Developing’ (Old level 3) in maybe one of the subjects as we don’t have the support services they may require to progress.

We do not accept students in KS4 (Y10 & Y11), as we do not have the resources and facilities to cater for their needs at this very late stage of their education.

- 3.1 When parents/guardians enquire about a place at the school via phone or person, they are given/download/sent a prospectus, an application to fill and return along with ID documentation and the child’s most recent school report including current NC level in English, Mathematics and Science.
- 3.2 If application is not returned in accordance with (a) then the parents are contacted to get this and informed that the application will be put on hold until this information is received.
- 3.3 Once application is returned in accordance with (a), the NCC will overlook these and check the student’s report and the National curriculum levels.
- 3.4 Applicants are then short-listed and applications filed in the order received.
- 3.5 These applicants are then contacted to attend the school for an interview.
- 3.6 If the applicant is successful in the interview, the NCC will contact the previous school for a reference.
- 3.7 As soon as positive confirmation for the reference request is received, a letter is sent too the Parents/Guardians informing them that a seat has been reserved for the child and the procedures for fee payments and times.
- 3.8 Once the admin fee is paid the seat is confirmed.

## 4. Terms and condition of admission

- 4.1 The school does not accept application if a satisfactory school report and national curriculum levels are not provided.
- 4.2 The school does not accept applications for year 11 students or year 10 applications close to the end of the academic year, as the school does not have the facilities or resources to help the student catch up with missed work.
- 4.3 The school does not accept applications from SEN, as the school does not have the facilities to cater for these students at present.
- 4.4 For Year 10 applications in the beginning of the academic year, the school will only accept students who have achieved a minimum of 3 level 5s in their year 9, provided a good report and been through a successful interview. In extreme circumstance the school may allow entry if student has not taken his SATs due to certain reasons
- 4.5 School does not accept students in year 11, as we do not have the resources and facilities to cater for them at this very late stage of their education.
- 4.6 We do not disclose interview/test marks if requested rather a general overall reason/feedback for non acceptance will be given.
- 4.7 All places offered are subject to academic, social, moral, spiritual and cultural reviews.
- 4.8 Students who meet the admission criteria, however have a history of behavioural issues, may be granted a conditional offer including a probationary period of one full term after which their place at the school will be subject to a review.

## Admission Procedure

